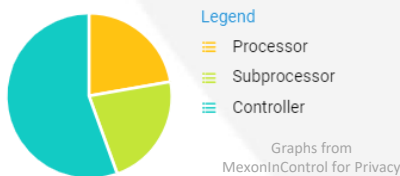


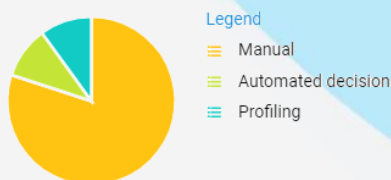
DATASHEET

MexonInControl PRIVACY

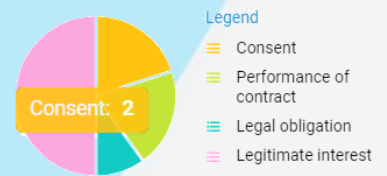
Our processing role



Processing types



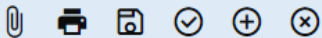
Legal basis



The General Data Protection Regulation (GDPR) has given organizations, that process personal data, a number of new obligations. Many organizations try to get those new aspects, the creation of registers, under control with tools that are available. Microsoft Excel is such a tool that is often within reach. Excel provides a dynamic start, but also has limitations that make many a register falter.

The purpose of the GDPR is to protect privacy. Failure in that domain is not an option. The choice of a simple, insightful, reliable, well-arranged and transparent tool is desirable, if not necessary.

MexonInControl for Privacy is our SaaS solution with which the first step is taken to comply with the GDPR obligations regarding registers. Create with minimal effort a solid and quick result.



Sensitive personal data (2)

- Biometric data
- Data concerning health
- Genetic data
- Political opinions
- Racial or ethnic origin
- Religious beliefs
- Sexual data
- Trade-union membership

General data (0)

- Normal information NAC

Additional classification (1)

- Children's data
- Criminal law data
- National identification number
- Will be further processed?

Overview from MexonInControl for Privacy

What is GDPR compliance?

The GDPR imposes more responsibility on organizations. Openness, transparency and accountability are important issues concerning privacy protection.

Each organization has to assess and document how much they are affected by this regulation (in other words is personal data being processed). The conclusion of this research must be documented, even if there is no processing of personal data!

For the research (assessment) it is important to have insight in the processing activities. Setting up and correctly filling the register of processing activities is an initial activity that directly meets an important requirement in GDPR.

By executing a Data Protection Impact Assessment (DPIA), independent of the form (small or -very- extensive), the current status will be clearer, including which areas need attention.

By filling a register of processors and processing agreements these aspects will be more under control.

These components form a solid basis for meeting the requirements of the GDPR, particularly because their mutual interdependence can be documented.

ID	Active	Status	Type of processing	Description	Start date	End date	Expected end date	Controller
377	<input checked="" type="checkbox"/>	No longer in use	Automated decision	Verjaardingslijstje	01/08/2013			
381	<input checked="" type="checkbox"/>	Validated	Manual	Telnummerlijstje	01/08/1996			
390	<input checked="" type="checkbox"/>	Suspended	Manual	Controllijst toegang MexonInControl	04/09/2018	30/11/2018	18/09/2019	Accountants De Cauw
391	<input checked="" type="checkbox"/>	For review	Manual	Personneelrooster	17/12/1967			
392	<input checked="" type="checkbox"/>	For review	Manual	Jacobs Bouwbedrijfslijst	07/09/2018	21/09/2023	07/09/2023	City of Leuven
395	<input checked="" type="checkbox"/>	For review	Manual	Bezoekers registratie	01/03/2019		25/09/2025	City of Leuven
396	<input type="checkbox"/>	Validated	Manual	Loonstroken malen	01/10/2016			
397	<input checked="" type="checkbox"/>	Validated	Manual	Incidentregistratie	01/08/2002			

Description	Personnel file
Status	For review
Type of processing	Manual
Active	<input checked="" type="checkbox"/>
Start date	17/12/1967
Source	Manually entered
Controller organisation	
Accountable	
Privacy Officer	
Responsible	
Privacy Team	
Processing purpose	Creation of personnel file in accordance with the law
Legitimate basis	
Legal obligation	

Setup for your organization

Every organization has branch specific characteristics. MexonInControl for Privacy is characterized, among other things, by the high degree of flexibility with regard to the basic setup. This means that a register can be configured for any organization, with the concepts that are customary in your sector. This applies to the labeling of fields and columns and also to the values that can or may be entered therein. You also decide yourself which data is visible, hidden or mandatory.

Assessments

MexonInControl for Privacy offers a number of basic assessments for a smooth start:

- DPIA Check: is a DPIA necessary
- DPIA Checklist new processing activity
- DPIA Checklist existing processing activity

The entire lifecycle of an assessment is supported: from linking to a specific scope, assigning to people, following the status, reviewing the result, assigning a follow-up assessment, saving and printing.

Assessment templates can be adjusted or added as needed.

User types

MexonInControl has three types of users:

- Basic
respond to assigned assessments
- Light
manage registers and assign assessments
- Administrator
configure and manage MexonInControl, including assessments (and templates)

Specifications

SAAS solution

Multiple languages

In Europe

English/French/Dutch

Registers

Data processing activities ✓

Data processing agreements ✓

Processors ✓

Applications and processes ✓

Organizational structure ✓

Status

Dashboards (pre-set) ✓

Reports (pre-set) ✓

Assessments

Data Protection Impact Assessments ✓

Add custom Assessments ✓

Print Assessment ✓

Functionality

Export registers ✓

Powerful access control ✓

Attach documents by linking to CMS ✓

Relations between registers ✓



centrum informatiebeveiliging
en privacybescherming

Mexon Technology is a knowledge partner of CIP



Netherlands

Plesmanstraat 2
3833 LA Leusden
+31 (0) 33-4321700
www.mexontechnology.nl

Belgium

Leuvensesteenweg 392B
1932 Sint-Stevens-Woluwe
+32 (0) 2-7251644
www.mexontechnology.be

Please contact us via:

sales@mexontechnology.com

Mexon Technology is a member of the Aaxis Group